

PERMIT # _____

CITY OF OAK LEAF
301 LOCUST DRIVE
OAK LEAF, TEXAS 75154
972-617-2660

NEW HOME CONSTRUCTION PERMIT APPLICATION

Must be turned in for permit approval: 2 complete sets of building plans (including foundation) with scale drawing of plot plan. You must turn in a copy of the permit for the septic system when obtained from Ellis County.

DATE: _____

Construction address: _____

Addition: _____ Lot: _____ Block: _____

Property Owner: _____

Property Owner Phone #: _____

Builder Name/Company: _____

Builder phone: _____ Cell: _____

Sq. Ft. total: _____ Living area sq. ft. total: _____

Estimated construction cost: _____

NOTICE TO APPLICANT: This permit is issued on the basis of information furnished in this application, and it subject to the provisions and requirements of the City of Oak Leaf Code of Ordinances and any other governing ordinances which must be complied with, whether or not stated herein. **Inspections are required during and after construction is complete.** All electricians, plumbers, and HVAC contractors must register with the City.

CERTIFICATE AND DECLARATION

Under the penalty of perjury, I _____, hereby certify that as the applicant for the attached construction permit, I have read the deed restrictions for the _____ subdivision and declare that no violations of those deed restrictions will occur if the applied for permit is approved by the City of Oak Leaf.

Signature _____ Address _____

City/State/Zip/Phone# _____

APPLICANT IS:

___ HOMEOWNER

___ CONTRACTOR

The undersigned applicant hereby declares that the above facts are true and correct and that the construction proposed herein will be performed in conformity with existing regulations as pertain to building and zoning as passed and approved by the City Council of Oak Leaf.

PRINT NAME: _____

SIGNATURE: _____

Approved: _____

Building Inspector

Is development site in the Special Flood Hazard Area? Yes _____ No _____

If yes, answer following questions. If no, continue to subcontractor list.

Is permit application complete?

- _____ Appropriate spaces filled out?
- _____ Attached plans adequately describe the proposed development?
- _____ Elevations of the lowest floor of proposed structures are provided?
- _____ Required certificates for flooding proofing or V-Zone construction design are attached, signed and sealed?
- _____ Fee is paid?

Does proposed development meet NFIP General Standards?

- _____ Construction materials and methods restraint to flood damage
- _____ Anchored properly
- _____ Utilities safe from flooding
- _____ Encroachments - proposed action will not obstruct flood waters

Specific Standards

- _____ Lowest floor elevated or building flood proofed above BFE (Base Flood Elevation).
- _____ Enclosure below elevated floor has proper openings.

Is proposed development in regulatory floodway? Yes _____ No _____

If yes, has applicant demonstrated that development will result in NO increase in flood height?

Yes ____ No ____

NOTE: A form survey is required to be turned in prior to the plumbing rough inspection.

Sub-contractors:

Electrician _____ Registered with City? Y _____ N _____

Plumber _____ Registered with City? Y _____ N _____

HVAC _____ Registered with City? Y _____ N _____

OFFICE USE ONLY

Permit Fee	Date	City Administrator
Check #	Cash	Recommendation Grant__ Deny __ Add'l info__