

**MINUTES OF THE SPECIAL MEETING  
OF THE OAK LEAF CITY COUNCIL  
HELD ON MAY 22, 2007, 7:00 PM  
AT OAK LEAF CITY HALL**

**I. CALL TO ORDER & ROLL CALL**

Council members present:

Mayor Paul Klooster	Councilman Jim Tuma
Mayor Pro Tem Pat Mahlstedt	Councilwoman Susan Walker
Councilman Ray Brindle	Councilman Ron Spurlock

**II. MAYOR KLOOSTER CALLED THE SPECIAL CITY COUNCIL MEETING TO ORDER AT 7:00 P.M. AND ANNOUNCED A QUORUM PRESENT.**

**III. INVOCATION & PLEDGE OF ALLEGIANCE**

Mayor Klooster gave the invocation followed by the Pledge of Allegiance.

**IV. PRESENTATION – none**

**V. GUEST LIST ATTACHED**

**VI. AUDIENCE PARTICIPATION - none**

**VII. CONSENT ITEMS**

Minutes of the regular meeting of May 8, 2007 were reviewed. A motion was made by Walker to accept the minutes as submitted. Mahlstedt seconded the motion.

Ayes: All present voted aye.

Nays: None.

The motion was passed.

**VIII. NEW BUSINESS**

**A. Swearing in of Council**

- Mayor Klooster administered the oaths of office to re-elected Council members Pat Mahlstedt, Ron Spurlock, and Ray Brindle.

**B. Appointment of Mayor Pro Tem**

- Mayor Klooster queried Council on the appointment of a Mayor Pro Tem. Brindle made a motioned for Pat Mahlstedt to be appointed Mayor Pro Tem. Walker seconded the motion.

Ayes: All present voted aye.

Nays: None.

The motion was passed.

**IX. OLD BUSINESS**

**A. Coe Farms Phase II (Preliminary Plat)**

No Update.

**B. Indian Hills – Lot 10, Block 3**

A letter was sent to the property owner on May 18, 2007 regarding the encroachment of the 80-foot drainage easement, with an invoice for reimbursement of engineering services.

**X. MAYOR'S UPDATE –**

**Mayor Klooster updated Council on items listed below.**

- Allied Waste  
A letter was sent to Allied Waste expressing the City of Oak Leaf's appreciation for their efforts in the help of removing storm debris.
- Street Lights - Lark Lane  
Hilco has identified that the existing pole at Lark Lane and Ovilla Road is theirs, and a security light can be installed on the pole. The cost for the installation of the security light and transformer is \$366.51, with a monthly charge of \$7.89. Klooster directed Secretary Cortes to proceed with getting the light installed.
- 701 Winding Creek Trail  
**No Update.**
- Vehicle Ordinances  
Klooster identified that he has directed the city attorney to talk to the City of Duncanville's attorney in regards to their recently passed vehicle ordinance.
- Fire Hydrant – 2059 Willow Bend  
**Klooster asked Secretary Cortes for an update on this matter. Cortes identified that city staff had spoken with Mr. Pennington of Glenn Heights Water to find out the status of the moving of the fire hydrant; it has not been moved at this time. Klooster directed Cortes to follow up with a letter to the property owners to have it moved within 30-days.**
- Guardrails  
Klooster identified that Fortson Contracting Inc had given an estimate to the City for approximately \$8,000 for the installation of 450 linear feet of guardrails.

**MAYOR'S UPDATE...continued**

- Klooster identified that there is no update on the geo-technical consultants for the Indian Hills subdivision.

- Storm Debris  
Klooster directed Cortes to find out approximately how many citizens had brought storm debris to precinct 4 for disposal.

## **XI. REPORTS AND ACTION BY COUNCIL**

### **LAND/BUILDING**

- Spurlock identified that the fire hydrant at the corner of Hackberry and Hampton Road has standing water for several months and has the potential to be a mosquito breeding ground. City staff was directed to check with the City of Glenn Heights to see what the status is on the repair or replacement of this fire hydrant.

### **LEGAL & PUBLIC RELATIONS**

- Mayor Klooster directed Cortes to check with Allied Waste to see how much a third City clean up day would cost. Two (2) per year are included in the current contract.
- Walker identified that the City will have a resident turning 100-years-old on July 8, 2007. Possible proclamation on the June 12, 2007 agenda honoring this resident's special day.
- Mahlstedt voiced a concern about registered sex offenders within the City of Oak Leaf. Cortes was asked to check with the Sheriff's Department.

### **PUBLIC WORKS**

- Walnut Court  
Walker asked if the City had weight restrictions in place for City roadways. Klooster identified that we did not. Walker identified that she was notified that a dirt contractor's dump truck damaged the roadway on Walnut Court in the vicinity of 124 Walnut Court. Cortes was requested to get a bid on the repair and to send a letter with an invoice to the property owners notifying them that their contractor had damaged the road.
- Street Signs  
Secretary Cortes identified that a citizen had called about the Locust Drive street sign being down by the Locust/Uhl Bridge. Klooster asked Council to do a drive through the City in their respective areas to note where street signs are missing and where they may need to be replaced.

### **SECRETARY'S REPORT**

- TML Coverage  
Brindle gave Council an overview of his findings regarding the City's insurance coverage. In his opinion, any increase in the deductible is not financially advantageous. Brindle identified that prior to fund year 2007/2008 a new inventory of the entire City Hall building contents needs to be done, and the building reappraised.

- Summer help  
Klooster identified that Amber Cortes will be working part-time over the summer for the City. Some of the projects she will be assisting with are Records Management and the City Website. In addition to this, she will also perform clerical duties.

**ORDINANCE REVIEW/UPDATE – CHAPTER 2, ANIMAL CONTROL**

Brindle identified that he was still working on incorporating the changes to the City's current animal control ordinance.

**XII. ADJOURNMENT FROM REGULAR CITY COUNCIL MEETING**

A motion to adjourn was made by Walker, and seconded by Brindle.

Ayes: All present vote aye.

Nays: None.

The motion passed.

PASSED THIS \_\_\_\_\_ DAY of \_\_\_\_\_ 2007

\_\_\_\_\_  
Paul Klooster, Mayor

**ATTEST:** \_\_\_\_\_  
Patricia Cortes, Secretary